AMERICAN COLLEGE OF HIGHER EDUCATION – NEGOMBO CAMPUS

Student Agreement

Student Name ……**Dhahami Delgahagoda**…… Registration Date ……**2022/3/5**….

Invoice No …… Contact No ……

Enrolled Program ……**HND IN BUS**……

- Student has to settle the outstanding balance within 30days from the course commencement date. A late payment fee of 10% will be charged in addition to the outstanding amount from the students who fail to pay, also will not be allowed to sit for examinations.
- Full time students those who are getting a payment plan should pay as per the payment plan.
  If the student fails to pay accordingly, a 10% late payment fee will be added to the monthly installment.
- A registration renewal fee of Rs. 1000.00 will be charged as a penalty payment from students who failed to attend 3 consecutive classes. This is implemented to improve Students' Attendance.
- If the student attendance is less than 75% during the course, student won't be able to sit for the final Examination even though they have settled the payments in full. Student has to pay a repeat course fee and repeat the course again.
- If the student has a special reason for not attending the classes, please contact the Management.
- All the course fees are non-refundable and can be transferred to another course or another student he/she introduces to the college under the approval of Management.

Total Course Fee :-----273000--- 1st Payment:--------150,000---------- Balance Amount :-------123000-----

Installment	Due Date	Amount
1st Installment	2022/4/17	12300
2nd Installment	2022/5/17	12300
3rd Installment	2022/6/17	12300
4th Installment	2022/7/17	12300
5th Installment	2022/8/17	12300
6th Installment	2022/9/17	12300
7th Installment	2022/10/17	12300
8th Installment	2022/11/17	12300
9th Installment	2022/12/17	12300
10th Installment	2023/2/17	12300

Date ……..